

DODGEN PTSA CASH VERIFICATION FORM

THIS FORM IS TO DOCUMENT COLLECTION OF MONEY AND SHOULD BE
TURNED IN TO TREASURER WITH MONEY.

Date _____ **Activity** _____

Chairperson _____ **Budget Category** _____

COINS

_____	X	.01 = _____
_____	X	.05 = _____
_____	X	.10 = _____
_____	X	.25 = _____
_____	X	.50 = _____
_____	X	1.00 = _____
		Total 1 \$ _____

CURRENCY

_____	X	\$1.00 = _____
_____	X	\$5.00 = _____
_____	X	\$10.00 = _____
_____	X	\$20.00 = _____
_____	X	\$50.00 = _____
_____	X	\$100.00 = _____
		Total 2 \$ _____

CHECKS How many? _____ (Attach itemized list) **Total 3 \$** _____

PETTY CASH Reimbursement **Total 4 \$** _____

GRAND TOTAL (Total 1 + Total 2 + Total 3 - Total 4) \$ _____

VERIFICATION: (Signature of two counters)

We, the undersigned, certify these funds were received for PTSA activities and were properly accounted for.

Signature _____

Signature _____

FOR TREASURER'S USE ONLY

Amount received: \$ _____ Date received: _____ Date deposited: _____

Treasurer's Signature _____ Date _____

Note: After the treasurer verifies and deposits funds, he or she should provide notice of deposit amount to the person who submitted the funds.